

Committee(s):	Date(s):
Board of Governors of the Guildhall School of Music and Drama	17 September 2012
Subject: Decisions taken under delegated authority or urgency powers	
Report of: Town Clerk	Public For Information
<p><u>Summary</u></p> <p>This report advises Governors of action taken by the Town Clerk in consultation with the Chairman and Deputy Chairman since the last meeting of the Board, in accordance with Standing Order Nos. 41(a) and 41(b).</p> <p>Recommendation</p> <p>To note the action taken since the last meeting of the Board.</p>	

Main Report

1. The following action has been taken under **urgent action**, Standing Order No. 41(a), since the last meeting of the Board:-

Conversion of space to accommodate Music Therapy

Approval was given to modification works to the rooms for use by Music Therapy.

The urgency had arisen from the space planning study, which was virtually complete, this was a small area identified as suitable for use by Music Therapy in John Hosier Annex. Works to the air handling in John Hosier Annex took place in the summer and therefore it was considered sensible to also carry out the modification works to the rooms for use by Music Therapy. In addition it reduced the level of work needed during 2013, when the move to Milton Court takes place. This urgency therefore related to the creating of a minor project to facilitate this, the cost of which could be met from the capital cap, which as the budget required was less than £50k, only Board approval was required (rather than Board, Project Board, Project Sub-Committee).

2. The following action has been taken under **urgent action**, Standing Order No. 41(a), since the last meeting of the Board:-

Appointment of Jeremy Simons on the Audit and Risk Management Committee

Approval was given to appointing Jeremy Simons onto the Audit and Risk Management Committee.

The reason for the urgency was because the next Board meeting was in September 2012 and the next Audit & Risk Management Committee was in July 2012 and therefore Mr Simons should have been able to sit as an appointed Governor on the Audit and Risk Management Committee. (See delegated authority action below).

3. The following action has been taken under **delegated authority**, Standing Order No. 41(b), since the last meeting of the Board:-

Appointment of Mr Jeremy Simons as Chairman of the Audit and Risk Management Committee

Governors will recall that at the 14 May 2012 Board of Governors meeting it was agreed that the appointment of the Chairman of the Audit & Risk Management Committee, who is required to be appointed by the Board, would be considered under delegated authority by the Town Clerk in consultation with the Chairman and Deputy Chairman.

Approval was given for Mr Jeremy Simons to be appointed as Chairman of the Audit & Risk Management Committee of the Board of Governors of the Guildhall School of Music and Drama.

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